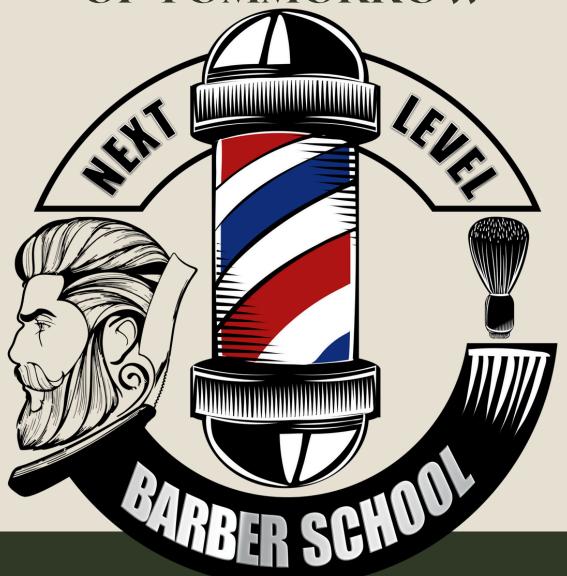
EMPOWERING BARBERS OF TOMMORROW



CATALOG

January 01, 2026- December 31, 2026 128 Marion Oaks Blvd, Unit 103, Ocala, FL 34473 352-512-8073

info@nextlevelbarberschool.com

WWW.NEXTLEVELBARBERSCHOOL.COM

Vol.1 Effective 08/01/2025



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Introduction

Next Level Barber School was established in 2025 by the husband-and-wife team of Ricardo and Maria Vega Robles.

Why Choose Next Level Barber School?

With two decades of industry experience, we are dedicated to providing an exceptional education that includes a diverse array of specialized courses and skill development programs. Our thoughtfully designed curriculum allows students to master barbering techniques from the foundational level, ensuring they acquire hands-on experience from the outset. We emphasize the importance of entrepreneurial fundamentals, equipping our students with the knowledge and confidence necessary to thrive in their careers. Furthermore, we offer critical industry insights that enable our students to remain competitive in an ever-evolving market. Join us and graduate within a timeframe of 6 to 8 months! Elevate your skills and transform your passion into a successful career with us at Next Level Barber School!

Purpose:

To provide a comprehensive and industry-relevant barbering education grounded in two decades of professional experience.

To deliver a diverse curriculum that encompasses foundational skills, specialized techniques, and hands-on training from the outset.

To equip students with entrepreneurial knowledge and essential business skills to foster career independence and success.

To incorporate industry insights and evolving trends, ensuring students remain competitive in a dynamic market.

To enable students to complete their training within 6 to 8 months, preparing them for immediate entry into the professional barbering industry.

To empower students to elevate their skills, turn their passion into a sustainable career, and achieve their professional goals through dedicated instruction and practical experience.

Next Level Barber School is licensed by the Florida Department of Business and Professional Regulation (DBPR).

Pursuant to Rule 6E-2.004(11)(b)2.f., F.A.C: Licensed by the Commission for Independent Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400, toll-free telephone number (888)224-6684.



School's Facilities:

The barbering program at Next Level Barber School provides an engaging and rewarding pathway to a successful career. The school is fully equipped to handle all aspects of modern hair design while fostering an environment that encourages personal growth and development. The 1,200-square-foot facility features 10 workstations with chairs, a back bar sink, a shampooing station, a unisex restroom, and tables and chairs to accommodate up to 20 students. The entrance is spacious enough for wheelchair accessibility. To ensure safety and uphold quality standards, our classrooms and administrative offices are monitored via audio/visual surveillance.

Students are required to follow local parking regulations (city and/or landlord rules), which are shared during orientation. Next Level Barber School is not responsible for parking violations or towing fees.

School Hours of Operation:

- Sunday: 4:00 PM - 10:00 PM

- Monday: 5:00 PM - 10:00 PM

- Tuesday - Thursday: 7:00 PM - 10:00 PM

- Sunday: Closed

The school director is Maria Vega Robles, who can be reached by phone or text at 352-512-8073 or via email at info@nextlevelbarberschool.com. Office hours are Monday through Saturday, from 10:00 AM to 6:00 PM. Next Level Barber School is organized as a Limited Liability Company, owned and instructed by Ricardo Vega Robles, with Maria Vega Robles serving as owner, director, and instructor.



STAFF

About Ricardo:

- Florida Licensed Barber
- Certified from La Reine in Puerto Rico
- Over two decades of experience
- Instructor at Next Level Barber School

Owner of:

- Next Level Barber Shop
- Next Level Lawn Care
- Next Level Barber School



About Maria:

- Paul Mitchell The School Tampa and Fashion Cuts Academy Graduate
- Florida Licensed Cosmetologist
- Florida Licensed Barber
- Associate of Applied Science in Business Management
- Bachelor of Applied Science in Business and Organizational Management
- · Certified Hair Loss Practitioner
- Director and Instructor at Next Level Barber School







Department of Business & Professional Regulation Requirements

- AGE: Applicants for licensure by examination must be at least 16 years of age.
- EDUCATION: Applicants must complete at least 600 hours of training at a Florida barbering school and be determined competent by a school official to sit for the barbering exam.

Enrollment Requirements

- 1. The student must be at least 16 years of age to take the State Board Examinations for licensure in Barbering
- 2. A valid Driver's License or State-Issued Photo Identification
- 3. A Social Security card or formal proof of Social Security number
- 4. A copy of the student's High School Diploma, GED Certificate, Transcript of Completion, or Home School documentation
- 5. A completed Enrollment Application
- 6. A registration fee of \$30

Admissions

Upon completion of Enrollment process you will be contacted by the Administrative Director for an intake interview.

Graduation Requirements:

The Student must complete the following graduation requirements:

- 1. Complete the required number of program clock hours of 600 hours.
- 2. Complete and submit all assigned skill practical assessments through Milady, to demonstrate completion of State requirements.
- 3. Pass the school's final written and practical exams.
- 4. Complete the required theory hours and pass all written theory exams.

Upon meeting all requirements listed above for graduation, the Student will receive an official transcript. Students may also request an official current transcript from the School, at any time following graduation. Upon meeting all requirements listed above for graduation, having all monies owed to the school and/or a payment arrangement made with the School, the Student will be awarded a diploma of completion.

As per school policy and discretion, students must complete the required program hours to obtain competency and complete preparation to pass the State Board exam.

Transferability of Credits from another institution:

A student must notify the Admissions team at the time of beginning the admissions process if requesting such credit. An official transcript is required for each school a student attended. The school will review course descriptions and any transcripts provided by the student to arrive at a final decision. Courses taken at another institution must be accredited by an agency recognized by either the U.S. Department of Education or Council for Higher Education Accreditation (CHEA). To transfer credit, the student must do the following: 1. Inform the Admissions Leader during the application process requesting to transfer credit. 2. Provide official transcripts from the previously attended school 7 days prior to signing the enrollment agreement (exceptions may be granted for extenuating circumstances). Acceptance of transfer credit is at the sole discretion of the school. In addition, the institution does not have articulation agreements and does not give credit for experiential learning.



Transferability of Credits earned at Next Level Barber School:

The transferability of hours you earn at Next Level Barber School is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the diploma you earn in Barbering is also at the complete discretion of the institution to which you may seek to transfer. If the hours or diploma that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Next Level Barber School to determine if your hours or diploma will transfer. Students may request an official current transcript from the school, at any time during or after withdrawal and graduation (Fees may apply, check the school's Fee Schedule located in this catalog).



Course Description:

Barbering: Standard Occupational Classification (SOC 39.5011.00) (Classification of Instructional Programs CIP 12.0402)

The Barbers' Board is the licensing entity.

Graduates are prepared to become entry-level barbers.

This course is taught in English. Textbooks and course materials are only offered in the English Language.

The curriculum requires 600 hours to fulfill the State of Florida Barbers Board requirements. Upon successful completion for the 600-hour Restricted Barber program, students will be awarded a diploma of completion.

Course Numbering System Description: The course numbering system is made up of numbers and letters. B stands for Barbering, and the numbers represent the course offered.



Barbering Program:

Next Level Barber School's curriculum emphasizes classic short haircuts and includes scissor and clipper-over-comb techniques, fades, tapers, and precision haircutting. It offers guidance on short haircuts, beard care, shaving, and a comprehensive approach to men's grooming techniques.

The learning experience is hands-on, with a strong emphasis on theoretical understanding and practical application using mannequins and live models under the guidance of instructors.

- 1. Course B101 Florida Laws and Rules (75 Hours): This course teaches the Florida state laws and regulations in the field of barbering.
- 2. Course B102 Safety, Sanitation, and Sterilization to include HIV, and AIDS (325 Hours): This course teaches the proper ways to sanitize implements, reviews the types of bacteria, covers the Milady chapter on sanitation and disinfection, and teaches the causes of HIV and AIDS.
- 3. Course B103 and B104 Hair Structure and Cutting (120 Hours): This course teaches identification of all parts and structure of the hair and how the proper use of chemicals, proper cutting techniques, and shaping of the hair can create a style to complement the hair. Teaches the student how to effectively conduct a consultation that includes preparing the client for service and determining his or her needs and desires. It also teaches the proper way to hold shears, razors, and combs while performing a haircut; how to section hair and proceed with a wet or dry haircut, utilizing all elevations and combinations with or without blends; how to edge and clean the neckline with a razor, clippers, or shears; how to check a completed cut; and proper sanitation of cutting implements using universal sanitation procedures.
- 4. **B105 Shampooing/Cleansing (30 Hours):** This course teaches techniques in shampooing and rinsing the hair, and product use and safety.
- 5. **B106 Shaving, Beard, Mustache, Trimming, and Facials (50 Hours):** The student will learn the proper methods to perform a shave, prepare the service guest for shaving, perform the shaving service, and perform the final cleansing of the face and neck. The course will also teach chemical procedure treatments, including preparing, diagnosing, and identifying; assembling supplies and equipment; cleaning the face and neck; performing designated treatments (either mechanical or manual); and performing the final cleansing of the face and neck.

In addition Next Level Barber School's training covers communication skills, professional ethics, sales techniques, professionalism, record-keeping, and maintaining client service records. Developing a strong understanding of key business practices relevant to the barbering industry.



We strive to provide flexible options to suit your financial needs.

Restricted Barber Program:

Total Cost: <u>8,030</u>

Registration fee (non-refundable): 30

Deposit required before start date for Tool Kit, Books, and Uniform: 1,000

Tuition Cost: 7,000

Standard Financing:

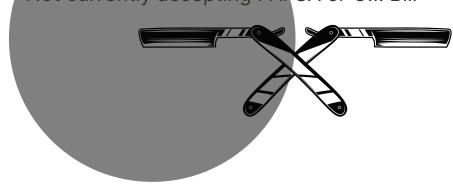
Weekly payments \$250
Preparing for Barber Shop reality.

Scholarship Opportunities

Six to Twelve-month payment plans*

*All monies owed to Next Level Barber School must be paid in full before receiving paperwork of completion for the state exam unless other arrangements have been made. Please consider this when making arrangements for financing.

Not currently accepting FAFSA or G.I. Bill



Cancellation and Refund Policy:



1.In compliance with Rule 6E-1.0032(6)(i)4, F.A.C. Refunds shall be made within 30 days of he date that the institution determines the student has withdrawn.

- 2. Student has the right to cancel in compliance with Rule 6E-1.0032(6)(i)4, F.A.C. An official cancellation or withdrawal occurs on the earliest of the following dates:
- a. The applicant is not accepted by the school. In this case, the applicant will receive a refund of all payments made to the school, except for a non-refundable application fee.
- b. The student (or, if the student is a minor, their parent or guardian) cancels their contract and requests a refund in writing within three (3) days of signing the enrollment agreement. Cancellation of any obligation, other than uniform, book and supply assessment for supplies, materials and curriculum which are not returnable because of use, within 3 working days from the student's signing an enrollment agreement, in compliance with Rule 6E-1.0032(6)(i). This policy applies whether or not the student has begun training.
- c. The student cancels their contract after three (3) days of signing but before starting classes. They are entitled to a refund of all payments, minus a non-refundable application fee of \$30.
- d. The student notifies the school in writing of their official withdrawal.
- e. The student is expelled by the school.
- f. For cancellations as described in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on the written notification or the date the information is delivered to the school administrator/owner in person.
- g. Payments made for student kits are non-refundable unless the student cancels within three (3) business days of signing the enrollment contract or cancels before starting classes.

Cancellation and Refund Policy cont...



3. Any funds owed to a student who unofficially withdraws from the institution will be refunded within 30 days after the school determines that the student has withdrawn without providing notification. Unofficial withdrawals are reviewed every 30 days, and a student is considered withdrawn if they have been absent for 14 or more consecutive calendar days. The last date of attendance will be used as the official withdrawal date for refund calculations.

4.In cases involving mitigating circumstances, such as serious illness, a disabling accident, or a death in the immediate family, the school may negotiate a reasonable and fair settlement for both parties.

5.Any additional costs, including books, equipment, graduation fees, application fees, rentals, and other charges listed separately in the enrollment contract, are not included in tuition refunds.

6.If a course or program is canceled after a student has enrolled but before instruction has started, the school will either provide a full refund of all payments made or offer to complete the course or program.

7. For students who withdraw before completing their program, an administrative fee of \$100 will be charged.

8.A student's account may be turned over to collections if payment is not received.

9.If the school permanently closes after a student has enrolled and instruction has begun, the school will provide a pro-rata refund of the remaining tuition owed to the student.

The following refund table distribution is used for all students due a refund. Upon withdrawal, drop or termination, a student may owe tuition or be entitled to a refund based on his/her scheduled hours:

Percentage Length Scheduled to Complete to Total Length of Course and/or Program	Amount of Total Tuition Owed to the School
0.01% - 4.9%	20%
5% - 9.9%	30%
10% - 14.9%	40%
15% - 24.9%	45%
25% - 49.9%	70%
50% and over	100%



Testing and Grading Procedures

The following procedures outline the assessments and grading criteria used to evaluate student progress and mastery of course material in the 600-hour program:

1. Theory Exams: Students are required to achieve a minimum score of 75% on each online theory exam. These exams are administered at the end of each theory module.

The following grading scale is used for theory progress: A = 90 - 100% B = 80 - 89% C = 75 - 79% Failing = Below 75%

- 2. Final Exam 1: This comprehensive exam covers fundamental barbering topics such as anatomy and chemistry. A minimum score of 75% is required to pass.
- 4. Final Exam 2: This written exam assesses knowledge of all theory instruction, Florida state laws, and other topics pertinent to the state cosmetology exam. A score of 75% or higher is necessary to pass.
- 5. Clinic Practical Skill Assessments: Progress in practical skills and theory hours will be tracked weekly via the Milady app by the Director. Completion of all practical assessments is mandatory for program completion.



Attendance Policy

Attendance

To fulfill the 600-hour requirement for State Board Restricted Barber, all students must attend classes regularly. Daily attendance is mandatory, and the instructor will keep track of attendance. If a student is absent, they must arrange to complete any assigned makeup work. Failure to do so may lead to incomplete or failing grades. Students who are unable to attend class should inform the Academy as soon as possible. Accumulating three (3) unexcused absences within a 30-day period will result in a probationary period of 30 days or less.

Tardiness

Students are expected to arrive on time and ready to learn, as late arrivals result in missed instruction and disrupt the class. A student is considered tardy if they arrive more than 5 minutes after class has started. If a student is tardy three (3) times, this will be recorded as one unexcused absence (resulting in loss of hours), and the instructor will provide counseling. Further tardiness will require the student to make up any missed hours and work at a time arranged with the instructor.

Make-up Hours

Students are responsible for making up any missed hours within the contracted timeframe. If the 600 hours are not completed by the contracted deadline, the student will be required to pay an additional \$250 for each week of makeup training hours



Satisfactory Progress

Factors for assessing a student's progress toward satisfactory program completion include maintaining:

- 1. A minimum cumulative theory grade of 75% (C) or higher.
- 2. A minimum cumulative score of 75% (C) or higher on practical skill assessments.*
- 3. To evaluate if a student fulfills the academic requirements for satisfactory progress, both theory and practical grades are averaged to produce a cumulative academic grade of at least 75% (C).
- 4. A minimum attendance rate of 80% of scheduled hours.**

*Note: To meet state practical graduation requirements, students must complete all assigned practical skill assessments. Upon satisfactory program completion, students will be awarded a diploma of completion from the 600-hour Restricted Barber program.





Student Services

- 1. Housing: Next Level Barber School maintains a file of information regarding available housing options in the surrounding area.
- 2. Academic Advising: Students receive academic counseling and additional support as needed. The school also provides guidance and information on financial aid opportunities, licensure regulations (including reciprocity among jurisdictions), resume and job search assistance, and options for continuing education after graduation.
 - 3. Mental Health Counseling: If necessary, the school can refer students to professional mental health services and maintains records of such referrals.
 - Referrals to mental health professionals
 - Support for students with disabilities

Suspension, Termination, and Additional Fees

Students may be suspended or dismissed from enrollment at the discretion of the School for reasons such as, but not limited to, violating school rules or policies, leaving the school premises without permission during scheduled program hours, failing to attend for 14 consecutive calendar days, not completing practical worksheets, missing theory classes or tests, not meeting the School's Satisfactory Academic Progress standards, nonpayment of tuition or charges when due, or acting in a manner that disrupts the classroom environment or compromises the well-being of fellow students, faculty, staff, visitors, or school property.

Students may be required to participate in coaching sessions for noncompliance with certain policies. After five (5) coaching sessions, a student may face a five (5) day suspension. Suspended students will be charged an administrative re-entry fee of \$100. If a student receives two (2) additional coaching sessions after readmission from a suspension, their enrollment may be permanently terminated by the School.



Academic Appeal

At Next Level Barber School, we are committed to supporting our students' academic success. If a student believes there has been an error or extenuating circumstances that have affected their academic progress or grades, they have the right to file an academic appeal.

The reasons for which a student may appeal a negative progress determination include death of a relative, an injury or illness of the student, a student's disability, or any other allowable special or mitigating circumstances.

Procedures for Filing an Academic Appeal:

- Written Request: The student must submit a formal appeal in writing within
 business days of receiving the academic decision or grade in question. The appeal should include:
 - The student's name and contact information
 - Details of the academic issue or concern
 - Any supporting documentation or evidence
 - A clear explanation of the reason for the appeal
 - 2. Submission: The appeal must be submitted to the Director, Maria Vega Robles, via email, info@nextlevelbarberschool.com.
- 3. Review Process: Upon receipt, the appeal will be reviewed by the Director, Maria Vega Robles, and Owner, Ricardo Vega Robles, within 7 business days. They will evaluate all relevant information, including the student's explanation and supporting documents.
- 4. Decision: The student will be notified of the appeal decision in writing within 3 business days of the review. The decision may include:
 - Upholding the original grade or decision
 - Reconsideration or modification of the grade/decision
 - Additional academic requirements or remedial actions

Note: The appeal process is designed to ensure fairness and transparency. All decisions made by Mr. and Mrs. Vega Robles are final.

Contact:

For questions or to initiate an appeal, please contact the Director, Mrs. Vega Robles, at info@nextlevelbarberschool.com.

Grievance Procedures



This procedure is for handling written complaints not covered by the school's Protected Class Non-Discrimination and Anti-Bullying policies. It applies to grievances a Future Professional feels remain unresolved against other students, staff, or third parties. Complaints should be submitted using the Grievance Form, available from the School Director, within two (2) business days of the incident, and must include details such as dates, times, involved parties, witnesses, and a description of the incident. All complaints are maintained confidentially in the Director's office and will be investigated, typically within fourteen (14) days. The School will make every effort to respect confidentiality requests but cannot guarantee complete anonymity if it hampers the investigation.

Handling of Allegations

- 1. The student submits the Grievance Form to the School Director.
- 2. The Director or designee reviews the complaint for merit and proper filing; if another policy applies, it may be transferred accordingly.
- 3. If valid, an initial inquiry is conducted. The complaint may be dismissed, resolved amicably, or escalated to a formal investigation. The decision is at the Director's discretion and is not appealable.
- 4. An amicable resolution involves working with involved parties to find a mutually acceptable solution. If accepted, it will be implemented; if not, the matter may proceed to investigation.
- 5. During investigation, relevant information is gathered, and a brief outcome report is prepared. Outcomes are shared with the complainant and involved parties in accordance with privacy laws.
- 6. No retaliation is permitted against anyone filing a complaint. If retaliation occurs, a new grievance may be filed.
- 7. Decisions are final unless they involve termination, in which case the student may appeal under the Code of Conduct.

Students may also file complaints with the Florida Department of Education or the accrediting agency. Contact information for filing with the Florida Department of Education is:

[http://www.fldoe.org/policy/cie/file-acomplaint.stml] (http://www.fldoe.org/policy/cie/file-acomplaint.stml) Commission for Independent Education 325 West Gaines Street, Suite 1414 Tallahassee, FL 32399-0400 (850) 245-3200 or toll-free: (888) 224-6684

Academic Calendar

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Academic Calendar

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IMPORTANT DATES

CLASS SCHEDULE:

SUNDAY 4PM-10PM MONDAY 5PM-10PM TUESDAY 7PM-10PM WENESDAY 7PM-10PM THURSDAY 7PM-10PM

DECEMBER 20, 2025 -JANUARY 4

CHRISTMAS AND NEW YEAR'S BREAK

JANUARY 4

TERM 1 CLASS STARTS

MEMORIAL DAY CLOSED

MAY17

TERM 2 CLASS STARTS

JULY 30

TERM 1 CLASS ENDS

EVERY FRIDAY IN OCTOBER

RECOVERY HOURS (UP TO 27 HOURS)

NOVEMBER 23-27

THANKSGIVING BREAK

DECEMBER 17

TERM 2 CLASS ENDS

DECEMBER 19- JANUARY 3

CHRISTMAS AND NEW YEAR'S BREAK

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